
IN THE MATTER OF THE CLAIM OF:

vs.

**NOTICE OF CLAIM AND NOTICE
OF INTENTION TO COMMENCE
AN ACTION THEREON**

THE CITY OF ALBANY.

TO: THE COMMON COUNCIL *of the City of Albany, N.Y.*
GERALD D. JENNINGS, *the Mayor of the City of Albany, N.Y.*
JOHN J. REILLY, *Corporation Counsel of the City of Albany, N.Y.*

SIRS:

PLEASE TAKE NOTICE, that I _____
(Please Print)
the undersigned, residing at _____
home telephone number _____ and work telephone number
_____ make claim against the City of Albany, New York,
pursuant to law in such cases made and provided for injuries and damages sustained by me as
follows:

YOU WILL PLEASE TAKE FUTHER NOTICE, that in the default of the aforesaid of City of Albany paying me damages within the time limit for compliance with this demand in such case made provided and I shall commence an action against the City of Albany on said claim.

Respectfully yours,

Claimant

Dated _____

STATE OF NEW YORK)
COUNTY OF) ss.:
CITY OF)

_____ being duly sworn, deposes and says that he/she is the claimant herein; that he/she has read the foregoing claim and knows the contents thereof; that the same is true to the knowledge of deponent, except as to the matters therein stated to be alleged on information and belief, and as to those matters he/she believes it to be true.

Claimant

Sworn to before me this _____ day

Of _____, 20____
